



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Farnley Hall Park, Hall Lane,
LS12 5HA**

Wednesday, 14th February, 2024 at 1.00 pm

Councillors:

- | | |
|-----------------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| Amanda Carter (Chair) | - Calverley and Farsley; |
| D Blackburn | - Farnley and Wortley; |
| A McCluskey | - Farnley and Wortley; |
| M Swards | - Farnley and Wortley; |
| D Seary | - Pudsey; |
| S Seary | - Pudsey; |
| T Smith | - Pudsey; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Natasha Prosser
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Calverley & Farsley – Calverley Park; Farsley Town Street

Farnley & Wortley – Farnley Hall; Wortley Towers

Pudsey – Pudsey Town Hall; Pudsey Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTEREST</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>PROPOSED CLOSURE OF PUDSEY CIVIC HALL</p> <p>To receive and consider the attached report of the Chief Officer, Culture and Economy on the proposal to close Pudsey Civic Hall.</p>	7 - 12
8			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as an accurate record, the minutes of the previous meeting held 6th November 2023.</p>	13 - 20

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2024/2025</p> <p>To consider the report of the City Solicitor seeking agreement to the proposed Community Committee meeting schedule for the 2024/2025 municipal year.</p>	21 - 24
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	25 - 42
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships which brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working</p>	43 - 58
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>THE OUTER WEST CLUSTER SERVICE</p> <p>To receive the attached report of the Targeted Service Lead, Children and Families, as an introduction to the presentation which is intended to provide the Committee with information about the Clusters in the Outer West Area.</p>	59 - 60

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>KING'S AWARD FOR VOLUNTARY SERVICE (KAVS) AND THE KING'S AWARD FOR ENTERPRISE (KAE) SCHEMES</p> <p>A verbal update will be provided to the Community Committee to promote both the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.</p>	61 - 62
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next meeting as Wednesday 12th June 2024 at 1.00 pm. (Venue to be confirmed)</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	



Report of: Eve Roodhouse, Chief Officer, Culture and Economy

Report to: Outer West Community Committee

Report author: Eve Roodhouse, 0113 37 83154

Date: 14th February 2024

To note

Proposed Closure of Pudsey Civic Hall

Purpose of report

1. The Council's budget proposals for the next Financial Year (FY24/25) include a proposal to close Pudsey Civic Hall. The proposal has been brought forward because the building does not meet its annual budget targets and because it has investment needs to ensure that it remains attractive to event organisers. The Council is not in a position to continue to fund these needs in the context of its broader financial challenges. The potential sale of the site could also deliver a capital receipt.
2. The Outer West Community Committee has requested this report to allow for a discussion on the proposal which will help to inform the decision about the future of the building and the wider site. The report specifically responds to details requested by the Committee.
3. A public consultation took place between the 21st December 2023 and the 19th January 2024 and the analysis of that consultation will also inform decision making.

Venue Overview

4. Situated on the Leeds outer ring road at Dawson's Corner, Pudsey Civic Hall was built in 1972 as a multi-purpose venue. The venue has three spaces available for hire for trade shows and exhibitions, dances, weddings, meetings and shows. It has a licensed bar and parking for 300 cars.

5. Pudsey Civic Hall promotes Ballroom, Line and Jive dance sessions, tribute nights, wrestling and body building competitions as well as various other events. It also holds conferences, meetings, training, and blood donor sessions. Pudsey Civic Hall is also the home for ArtForms, the Council's music and arts service which works with children, young people, families and schools. Should Pudsey Civic Hall close, ArtForms will continue to provide its services at alternative venues in the city including the refurbished Leeds Town Hall which will have improved access provision.
6. The venue is consistently failing to meet income targets and is a financial strain on the City Development revenue budget which is proposing more than £8m of revenue savings in FY2024/25. This level of savings represents 20% of its current net revenue spend. A key aspect of Pudsey Civic Hall's financial performance has been its reliance on income from the car park. Before the Covid-19 pandemic the car park was partly let out to nearby employers. Since the pandemic and because of changing working patterns, employers no longer need access to the car park, so this income has been lost. The new, free car park at New Pudsey station has also reduced the amount of money that the Council makes from the car park.
7. In addition, the venue has capital investment needs.
8. These issues will not be resolved by seeking an external operator for the building as government regulations require all potential rental properties to have an EPC rating of E or higher before being let to tenants and so investment would be needed to lease the building.

a. Current Usage (nature of events and numbers of attendees)

A summary of bookings at Pudsey Civic Hall between FY2019/20 and FY22/23 is included in the table below. This gives a sense of the nature of events taking place.

	Dances/Fairs/tribute night etc		Conferences/meetings/training/blood donors etc		
	number of events	participants	Number of events	participants	
2019/20	315	23638	254	13277	
2020/21	14	950	40	1960	COVID
2021/22	137	17445	117	5354	Re-opened Officially with no limits 3 rd August 2021
2022/23	234	29094	178	9493	

**Artforms weekly music rehearsals (Mon/Tues & Friday) equals roughly 300 kids per week x 36 weeks = 10800 figures not included in the above table due to high repeat attendance.*

There has been a significant recovery following the two years affected by the Covid-19 pandemic. Notably, although there were fewer events in FY22/23 compared to FY19/20 (412 as opposed to 569), there were more people attending activities in the Hall. In FY19/20 **36,915** people attended events but in FY22/23 **38,587** attended events. If you add to this the 10,800 children attending for music rehearsals, **49,387** took part in some sort of activity in Pudsey Civic Hall during FY22/23.

The venue is home the Leeds Schools Music Association (ArtForms, mentioned above) which has its offices in the venue and pays an annual rent of £45,435. In

addition, ArtForms hire the main hall and ancillary rooms for children’s ensemble and orchestral rehearsals, and this brings in a further £25,000 per year to the operating service. Should Pudsey Civic Hall close, ArtForms will continue to provide its services at alternative venues in the city including the refurbished Leeds Town Hall which will have improved access provision.

Pudsey Civic Hall is the main venue for YAMSEN (Yorkshire Association for Music and Special Educational Needs). YAMSEN run three events at Pudsey Civic Hall: a Christmas concert and art exhibition attended by the Lord Mayor; two Music Days for children with learning disabilities including autism and two multi-sensory days for children with Profound and Multiple Learning Disabilities (PMLD). To deliver these activities YAMSEN have established a team of specialist musicians and volunteers who have experience of working with children and adults with special needs. They work in partnership with Artforms, the Leeds Music Education Partnership (LMEP), and with grants from charities: their support needs include special equipment (hoists, changing beds) transport and accessible spaces. A specific meeting has taken place with YAMSEN as part of consultation on the proposed closure of Pudsey Civic Hall.

b. Car Parking

Adjacent to Pudsey Civic Hall is a large 300 space car park. It could be argued that the car park is oversized relative to the general activity at the facility. Parking Services collect all income from the site and then pass this on to the Arts Events and Venues Service which operates Pudsey Civic Hall. Parking costs are £3.50 per day Monday to Friday, free after 5.30pm and at weekends. Usage of the car park fluctuates depending upon the events themselves. However, for evening bookings or at weekends, car parking is free. West Yorkshire Police use the car park for overspill when their car park is full and have free permits from Parking Services. Leeds City Council Youth Services use it for two of their vans. Parents of children attending Fairfield Primary School use the car park to drop off / pick up children, (50 cars) but only for short times in the morning and afternoon. Shelter accommodation use it (3 / 4 cars).

Much of the above use contributes only a small proportion to the £101,450 income target for the car park. The majority of the £100k income was previously generated by corporate hire and commuter travel. Green Flag used to hire the car park, but they relocated many years ago. Lloyds Bank subsequently leased the car park and staff working at First Direct also used the car park. First Direct have departed and Lloyds can now accommodate staff parking on their own site due to changes in working patterns following the Covid-19 pandemic with staff working from home more frequently. As a result, they discontinued their corporate hire in 2022. This has impacted on the income generated from the car park as the table below demonstrates. The income target is £101,450:

	2019/20	2020/21	2021/22	2022/23	2023/24 (year to date)

Car Parking income	£93,788	£73,800	£73,562	-£16,248	£339
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The majority of hires at Pudsey Civic Hall are evening or weekend, when the car park is free to use, so most events do not generate car park income. Daytime usage is commercial hire in the smaller meeting rooms which don't require significant parking and therefore generate limited income from parking charges.

Since the construction on the new decked car park at Pudsey New Street rail station which is free to use, very few commuters now park at Pudsey Civic Hall. In 2023/24 it is estimated that the car park will achieve £500 against a £100k income target.

c. Financial Position

Below is a profit/loss table for Pudsey Civic for the last 5 years. This has had the car park income removed. The car park income can be viewed on the table above. These are the actual costs of Pudsey Civic Hall. Figures have been agreed by the Directorate's Finance Business Partner.

Description	2019/20 Actual	2020/21 Actual	2021/22 Actual	2022/23 Actual	Forecast 23/24
Internal Accommodation Charges	-£45,435	-£45,435	-£45,435	-£45,435	-£45,435
Internal income	-£41,760	-£8,930	-£27,541	-£35,699	-£34,660
Internal income				£0	£400
Grants				-£68	£0
Sale Of Food & Drink	-£80,168	-£335	-£32,544	-£69,466	-£66,997
Other cultural & rec fees & charges	-£1,823	-£70	-£2,216	-£5,274	-£3,947
Admissions, Booking Fees & Ticket Sales	-£28,014	£0	-£8,829	-£14,502	-£9,998
Car Parking	-£93,788	-£73,800	-£73,562	£16,248	-£339
Training & Education Courses	-£6,864	£0	£0		£0
Hire Of Rooms & Equipment	-£104,711	-£12,002	-£71,529	-£111,518	-£105,852
Expenditure	£295,894	£184,834	£195,946	£253,432	£275,939
Maintenance Costs	£20,000	£20,000	£20,000	£20,000	£20,000
	-£86,669	£64,261	-£45,709	£7,718	£29,110

If the two years that were impacted by the Covid-19 pandemic are disregarded this table demonstrates that over the last five years Pudsey Civic Hall has made a modest surplus. The only below the line costs which the Service doesn't control are maintenance costs which are allocated centrally and would be somewhere in the region of £20K per year. Even taking that into account, the venue would have made a small surplus. However, when you add in a £100k income target, the venue becomes a cost pressure for the City Development revenue budget.

d. Capital Investment Needs

The last condition report for Pudsey Civic Hall was carried out in April 2015. The building was considered generally in 'good condition' but that 'systems are aging and will come to an end of functional life'.

The 2015 survey showed approximately £215k of backlog maintenance works plus fees, prelims contingencies etc. It is important to note that backlog maintenance works are usually only to keep the building safely running and would not address the wholesale refurbishment required as systems come to the end of being capable of being maintained or the cosmetic uplift required in the building to ensure it remains an attractive venue to hirers.

Major items raised were full replacement of all glazing and environmental upgrades for mechanical ventilation. Boilers were updated in 2009.

Improvements to Pudsey Civic Hall heaters are listed in the capital programme at an estimated cost of £26K. Only 1 of 12 heaters in the ballroom are operational meaning that commercial heaters must be hired in the winter to heat the space.

Examples of works required to the building which are becoming urgent include replacement of the carpets (estimated costs of £26K), an overhaul of the toilets which are subject to drainage issues and updates to the stage lighting, lift and kitchen equipment.

The line-by-line cost of works outlined in the condition survey do not directly read across to the actual cost of delivering the works in practice. Prelims, fees, interface works and inflation would result in any backlog maintenance works costing more. To that end, taking account of the age of the mechanical and electrical installations of the building, the energy certificate that would need to be achieved and applying a m2 rate to the full refurbishment of the facility, Asset Management have estimated that a comprehensive refurbishment cost would be in the region of £7.25m. This has been calculated as a budget estimate using the Building Cost Information Service Construction Data calculator with inflation applied for delivery in 2029, when the current systems within the building will all require replacement / refurbishment. Whilst delivery in an earlier year would reduce this figure, a business case for investment would be difficult to justify due to the level of existing or potential future income.

Notwithstanding the scale of any capital investment scheme required, it is evident that substantive capital works in some form will be needed in the next few years.

Conclusion

9. Whilst Pudsey Civic Hall delivers a modest surplus each year, overall it does not meet its budget target and the Council's ability to continue to operate the venue successfully will worsen alongside the need to commit to backlog maintenance needs in the near future. These issues will not be resolved by seeking an external operator for the building as government regulations require all potential rental properties to have an EPC rating

of E or higher before being let to tenants and so investment would be needed to lease the building.

10. The proposal to close Pudsey Civic Hall will be considered as part of the Council's budget proposals for FY24/25 at Council on 21 February 2024.

OUTER WEST COMMUNITY COMMITTEE

MONDAY, 6TH NOVEMBER, 2023

PRESENT: Councillor Amanda Carter in the Chair

Councillors D Blackburn, P Carlill, A Carter,
A McCluskey, D Seary, S Seary,
M Swards and T Smith

29 Appeals Against Refusal of Inspection of Documents

There were no appeals.

30 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

31 Late Items

There were no formal late items.

32 Declaration of Interest

No interests were raised.

33 Apologies For Absence

No apologies were received.

34 Open Forum / Community Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

No matters were raised.

35 Minutes of the previous meeting - 4th September 23

RESOLVED – That the minutes of the previous meeting held Monday, 4th September 2023 be approved as an accurate record.

Matters Arising

Minute No. 21 – LeedsWatch cameras. A number of incidents were referred to in the Farnley and Wortley ward regarding anti-social behaviour associated with bins being set on fire. Concerns were raised regarding cameras being monitored and the relevant parties not being informed of such incidents. Members expressed the importance of incidents being reported to the police and ward members being kept informed. A suggestion was made that the Outer West Community Committee write to the Safer Leeds partnership. A suggestion was also made that there is a possibility for incidents to be reported at PACT meetings.

Minute No.22 – Outer West Community Committee – Finance Report. It was noted that information has not been fully received regarding the organisation The Music Box regarding their applications they have submitted.

Minute No.25 – Missed Collections Update. Further to a suggestion made at the previous meeting regarding recovery data being added to missed bin reports, it was noted that no update has been received regarding this.

Minute No.26 – Leeds Safe Roads Vision Zero Update. A member commented on the number of incidents that have occurred in the Calverley ward and suggested that a workshop be arranged to tackle issues associated with speeding, in conjunction with West Yorkshire Police, Highways and elected members.

36 Outer West Community Committee - Finance Report

The report of the Head of Locality Partnerships presented a report that provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2023/24.

Projects as outlined in the submitted report were discussed and agreed as follows:

Project	Organisation	Ward	Amount	Decision
Summer Bands in Leeds Parks 2024	Leeds International Concert Season	All	£3,300 (Wellbeing)	Approved
Adult Choir	The Music Box	Pudsey	£2,455 (Wellbeing)	Defer for further information
Youth Choir	The Music Box	Pudsey	£3,255 (YAF)	Defer for further information
Environmental Improvements at Owlcotes Road	Housing Leeds	Pudsey / Calverley and Farsley	£3,350 (Capital)	Approved
15 Additional / replacement bins in Pudsey	Cleaner Neighbourhoods Team	Pudsey	£3,750 (Capital)	Approved (minus the 3 additional bins)
3 additional / replacement bins – Calverley and Farsley	Cleaner Neighbourhoods Team	Calverley and Farsley	£750 (Capital)	Approved
Wellbeing Space Project	Lancasterian School Room &	Farnley and Wortley	£4,620 (CIL)	Approved

Draft minutes to be approved at the meeting to be held on Wednesday, 14th February, 2024

	Flower in Bloom			
Pudsey Fartown Lower Hall Project	Pudsey Community Project	Pudsey / Calverley and Farsley	£34,000 (CIL)	Approved part of the money in principle (£10,000 from Pudsey ward)

The following was highlighted:

- Wellbeing Budget 2023/24. It was noted there is a remaining balance of £26,961.78.
- No applications have been declined since the previous Community Committee meeting on 4th September 2023.
- YAF Fund Position 2023/24. It was noted there is a remaining balance of £6,865.70.
- A YAF application for consideration, Outer West area activity programme for 2023/24 has been withdrawn and no longer for consideration.
- Small Grants & Skips Budget 2023/24. There is a remaining balance of £-97.48.
- Capital Budget 2023/24. There is an overall remaining balance of £17,463.69. A breakdown per ward was provided.
- CIL Budget 2023/24. There is a remaining overall balance of £193,828.10. A breakdown per ward was provided.

The following was discussed:

- Further to applications submitted from the organisation The Music Box, members requested that clarity is received with the organisation regarding their applications and finances. Concerns were raised regarding the amount of money requested from the organisation over a number of application, and further information is required before a decision can be taken. The Chair acknowledged different mechanisms for applying for grants.
- Regarding the withdrawal of the project for Outer West area activity programme for 2023/24, it was suggested that further work be done with the Youth Service to identify a number of young people to engage in activities where this is a gap in provision. Particularly in terms of lower cost and accessible activities.
- It was agreed that finances relating to the Environmental Improvements at Owlcotes Road project will be split between Pudsey and Calverley and Farsley wards.
- Further to a request from Councillor Swards regarding the project for 15 additional/replacement bins in Pudsey, Pudsey Ward Members agreed to not buy an additional 3 bins so that Farnley and Wortley Ward Members can submit locations for new bins in the Farnley and Wortley ward.

- Farnley and Wortley Ward Members commented on the much needed improvements to Lancasterian School Room to develop a wellbeing space for the community.
- Further to the project for Pudsey Fartown Lower Hall Project, Calverley and Farsley Ward Members acknowledged that there are no funds remaining in their CIL budget, and the importance of such a project. Pudsey Ward Members explained they had already previously approved £25,000 towards the lease of Pudsey Parish Church and were happy to put towards a contribution to the project, but not the full amount. It was agreed that a sum of £10,000 is approved in principle (Pudsey ward), subject to a meeting with the organisation and Outer West Community Committee members.

RESOLVED – To:

- a) Note details of the Wellbeing Budget position (Table 1).
- b) Consider application as outlined above.
- c) Note details of the YAF position (Table 2).
- d) Note details of the Small Grants & Skips Budget (Table 3).
- e) Note details of the Capital Budget (Table 4).
- f) Note details of the CIL Budget (Table 5).
- g) Note the intention to discuss further with The Music Box and Pudsey Community Project regarding their applications and finances.

37 Outer West Community Committee - Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report also provides regular updates on some of the key activities between Community Committee meetings, and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

The following was discussed:

- Cleaner Neighbourhood Team are working to clear Flooding Hotspots.
- Further to recent anti-social behaviour associated issues at Farnley, and bins being set on fire, it was noted that individuals have been identified and it will be up to the police to act. Members praised the cleansing department in responding to the issues. Further to a comment regarding stronger action being taken in terms of intervention work with Leeds Anti Social Behaviour Team (LASBT), it was requested that the Outer West Community Committee write to Safer Leeds and request such intervention work in an attempt to tackle the issues.
- In terms of reporting issues, a member commented that not many people report issues due to the lengthy waits by calling 101 and suggested that the website to report issues be promoted.

- To receive an update on the number of empty properties in the Outer West Community Committee area, as well as the properties removed from the rent roll.
- A member commented on the length of time taken for funds to be released for the new playground at Western Flats. It is anticipated that completion will take 12 weeks, and the importance of this being completed in a timely fashion was noted. A comment was made regarding conditions at the planning application stage needing to be stricter in terms of the release of S106 monies.
- In terms of the Youth Summit, it was noted that the take-up of children is not high, and members were asked to provide details of any schools / children wanting to partake. It is confirmed that there is currently a decrease in numbers from the previous event.
- The Chair discussed the review of Champion roles and commented on the expansion of such a role.

RESOLVED – To note the update and comments made during discussion of this item.

38 Lifelong Learning Update

Esther Bissell and Fiona Chapel (Leeds University Community and Partnerships Team) attended the meeting, and provided the Outer West Community Committee with a PowerPoint presentation including the following information:

- What the centre offer and the learning opportunities available to adults to undertake courses and a degree, particularly those who haven't been provided with similar opportunities in their life.
- The centre run their own degrees and courses, as well as providing pre-entry support.
- Esther and Fiona work in the Community and Partnership Team and provide useful advice to adults around the university and what it can offer. Community engagement aims to widens opportunities for adults to be able to access higher education.
- Key messages are shared in relation to adults being able to attend university at any stage in their life, and there is no 'standard' route for adults to access higher education. Myth busting has been undertaken around entry requirements, such as not needing a lot of A-Levels and GCSEs.
- The centre is keen to continue working with community groups to get them onboard and provide relevant taster sessions, as well as webinars to help people more informed decisions about higher education opportunities. It was noted that taster sessions are tailored to groups and individuals.
- The centre has two accredited advice and guidance workers that have a good knowledge of what is going on in the city regarding education and can provide 1:1 advice.
- An overview of full-time foundation years and part-time foundation years.

- There is a student volunteering hub at the university.
- The Jumpstart taster session lasts 8 weeks for people to 'try out' university. It was noted that anybody with GCSE's as highest qualification can attend this course. The centre will also provide people with transport tickets and food to help as much as possible.
- The centre also works with sixth form and schools.

The Committee discussed the following:

- The professional studies degree is popular amongst people. However, there is a wide range of courses for people to choose from and once people understand their choices, they're able to access anything they want to. The centre will guide people towards anything they want to and try and overcome any 'myths' and barriers people may think they have.
- The centre engages through community groups and different networks across the city. The centre is keen to explore further contacts and asked members to provide any contact details for groups and individuals.
- It is anticipated that there will be changes to lifelong learning entitlement in 2025. However, it was confirmed that funding for adults works in the same way as it does teenagers. Leeds has specific funding options that people may qualify and apply for in terms of childcare etc.
- Members can get involved by sharing messages on social media and any community groups they are in contact with. This is particularly important for people to be aware that the centre exists and provides people with options they may not know exist.
- The centre work closely with employment departments in the council and attend job fairs and other similar events. The centre is keen to attend more events and be made aware of any.

The Chair thanked the Community and Partnerships Team for attending the meeting.

RESOLVED – To note the presentation provided by the Community Outreach Team and discussions during consideration of this item.

39 Date and time of the next meeting

The Chair requested that another meeting be scheduled shortly after the February Community Committee meeting to discuss budgets for the forthcoming year.

RESOLVED – To:

- a) Note the date and time of the next meeting as Wednesday, 14th February 2024 at 1pm. Venue TBC.
- b) Request that a meeting be scheduled following the February 2024 meeting to discuss budgets for the Outer West Community Committee 2024/25 municipal year.

The meeting ended at 14:30.

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Report of the City Solicitor

Report to: Outer West Community Committee (Calverley & Farsley, Farnley & Worley and Pudsey wards)

Report author: Natasha Prosser, Governance Officer, 0113 3788021

Date: (14th February 2024)

For decision

Dates, Times and Venues of Community Committee Meetings 2024/2025

Purpose of report

1. The purpose of this report is to request Members to consider agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice.

5. The proposed meeting schedule for 2024/25 is as follows:

- Wed, 12 Jun 24, 1pm
- Mon, 2 Sept 24, 1pm
- Mon, 4 Nov 24, 1pm
- Wed, 19 Feb 25, 1pm

Meeting Days, Times and Venues

6. Currently, the Committee meets on alternating Monday and Wednesdays at 1pm - and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to consider meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to consider ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2024/25.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2024/25 municipal year (as detailed above).

Background information

- Not applicable

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 14th February 2024 For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital) in the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
8. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
9. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied: consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Budget Position 2023/24

17. The Committee is asked to note that since the last Community Committee Meeting on 6th November 2023, 0 project has been approved by DDN.
18. The Committee is asked to note that since the last Committee Meeting on 6th November 2023 0 projects have been cancelled.

Wellbeing Budget 2023/24

19. The total Wellbeing allocation approved by Executive Board for 2023/24 is **£85,620**. **Table 1** shows an available carry forward figure of **£94,848.99** with a total of **£83,785.04** already allocated to projects. The total revenue funding available to the Community Committee for

2023/24 is therefore **£96,683.95** A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. The Community Committee is asked to note that so far, a total of **£74,205.47** has been allocated to Wellbeing ring-fences and projects.

22. Given the above, and following recent underspend from completed projects, the Community Committee is asked to note that there is currently a remaining balance of **£25,229.89** in the Wellbeing Fund. A full breakdown of the Wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2023/24

Wellbeing Fund	£
Wellbeing Allocation 2023/24	£85,620.00
Full Balance Brought Forward from 22/23	£94,848.99
Less projects brought forward from 2022/23	£83,785.04
Total Available 2023/24	£96,683.95
Area wide ring fences 2023/24	£
Small Grants and Skips	£5,000.00
Community Engagement	£500.00
Calverley Xmas Lights	£2,704.00
Farsley Xmas Lights	£7,899.00
Pudsey Xmas Lights	£9,549.00
Rodley Xmas Lights	£1,840.00
Kings Coronation	£3,000.00
Total spend: Area wide Ring-Fenced funds	£30,492.00
Approved Wellbeing Projects 2023/24	£
Calverley in Bloom	£5,757.99
Farsley in Bloom	£3,049.60
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,151.79
Pudsey Carnival	£2,600.00
Pudsey Litter Picking	£1,218.70
LS12 Creative	£1,956.00
Outer West ASB and Road Safety operations 2023/24	£6,178.40
CCTV Outer West	£11,000.00
Bawns and Heights Fun Day	£2,500.00
Bands in the Park 2024	£3,300.00

Total projects approved	£43,712.48
Total spend: Area ring-fences + approved projects	£74,205.47
Underspend and income	£ 2,751.12
Wellbeing Balance remaining 2023/24	£25,229.89

Declined Projects

23. Since the last Community Committee Meeting on 6TH November 2023, 0 project application has been declined.

Withdrawn Applications

24. Since the last Community Committee Meeting on 6th November 2023, 2 project applications has been withdrawn.

25. **Project title:** Adult Choir

Name of group/organisation: The Music Box

Funding amount requested from Large Grants: £3,255

Match funding:0

Wards covered: Pudsey

Start date: 11th Jan 2024

26. **Project title:** Youth Choir

Name of group/organisation: The Music Box

Funding amount requested from Large Grants: £3,255

Match funding: 0

Wards covered: Pudsey

Start date: Jan 2024

Wellbeing Ringfences

27. Wellbeing ringfences to consider for 2024/25 budget

Pudsey Xmas Lights	Leeds Lights	£9,549.00
Rodley Xmas Lights	Leeds Lights	£1,840.00
Farsley Xmas Lights	Leeds Lights	£7,899.99
Calverley Xmas Lights	Leeds Lights	£2,704.00

CCTV	Leeds Watch	£11,000.00
Small Grants/Skips	Communities	£5,000.00
Summer bands in the park	Leeds International Concert Season	£3,300.00
Outer West ASB and Road Safety	WYP	£6,178.40
Community Engagement	Communities	£500.00
Farsley Festival	Farsley Festival	£4,350.00

Wellbeing Applications for Consideration

28. Since the last Community Committee Meeting on 6th November 2023 there are currently 8 outstanding Wellbeing Large Grant applications from the 2024/25 budget to consider.

29. **Project title:** Bawns and heights Fun day

Name of group/organisation: Communities team

Funding amount requested from Large Grants: £4,000

Match funding: 0

Wards covered: Farnley and wortley

Start date: August

Project Overview: A free community funday with entertainment and stalls from local providers and Partners.

30. **Project title:** Pudsey Carnival

Name of group/organisation: Pudsey Carnival Committee

Funding amount requested from Large Grants: £2,600

Match funding: £7,400

Wards covered: Pudsey and surrounding wards Calverley/Rodley/Farsley

Start date: 18 May 2024

Project Overview: Pudsey Carnival a one-day event which will start with a parade through Pudsey then back to Queens Park with events and charity and commercial stalls on the field and lots of free entertainment, particularly for children, throughout the afternoon

31. **Project title:** Additional Area Resource at Tyersal Park and New Farnley Park

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £16,795.50

Match funding: 0

Wards covered: Pudsey and Farnley/Wortley

Start date: 1st April

Project Overview: Additional area resource staff to be based in Tyersal Park and New Farnley Park.

The member of staff will be working 41 hours per week, for six months of the year. The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of

litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths

32. **Project title:** Pudsey Park weekend littering

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £1,255.10

Match funding: 0

Wards covered: Pudsey

Start date: Sept

Project Overview: This application seeks funding for the provision of additional littering at Pudsey Park during warm sunny weekends covering the months of September – March for up to 10 weekends. The cost per weekend for Saturday (£53.79) and Sunday (£71.72) would be £125.51, a total of £1,255 for 10 weekends.

33. **Project title:** Pudsey in Bloom 2024

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £5,465.53

Match funding: 0

Wards covered: Pudsey

Start date: 1st April

Project Overview: the scheme will provide floral features to enhance the village centre including

- Hanging pots
- Barrier troughs
- Long hay racks

34. **Project title:** New Farnley in Bloom 2024

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £1,000.00

Match funding: 0

Wards covered: Farnley & Wortley Ward

Start date: 1st April

Project Overview: For the purchase of plants to the value of £1,000 from the Climate, Energy & Greenspaces Nursery (The Arium) in order to continue Farnley in Blooms additional seasonal planting to the many planters situated on public areas around New Farnley

35. **Project title:** Calverley in Bloom 2024

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £6,108.64

Match funding: 0

Wards covered: Calverley

Start date: 1st April

Project Overview: The scheme will provide floral features (hanging baskets) to enhance the village centre.

The 28 hanging pots will be located at the following sites: -
Victoria Street (6), Thornhill Street (8), Rushton Street (2), Calverley Park (12)

36. Project title: Farsley in Bloom 2024

Name of group/organisation: Climate, Energy & Greenspaces

Funding amount requested from Large Grants: £3,235.31

Match funding: 0

Wards covered: Farsley

Start date: 1st April

Project Overview: The scheme will provide floral features to enhance the village centre including

- Hanging baskets on lamp posts
- Floral troughs on the roadside.

Youth Activities Fund Position 2023/24

37. The total YAF allocation approved by Executive Board for 2023/24 was **£39,333**. **Table 2** shows an available carry forward figure of **£41,509.05**. Therefore, the total YAF revenue funding available to the Community Committee for 2023/24 is **£ 80,842.05**

38. The Community Committee is asked to note that so far, a total of **£48,043.00** has been allocated to projects and ring-fences, as listed in **Table 2**.

39. The Community Committee is also asked to note that there is a remaining balance of **£9,077.26** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below:

TABLE 2: Youth Activities Fund 2023/24

YAF Revenue and Projects 2023/24	
YAF Allocation 2023/24	£39,333.00
2023/24 Budget Brought Forward and Available	£41,509.05
Total available (inc b/f bal) for schemes in 2023-24	£ 80,842.05
Schemes approved 2022-23 to be delivered in 2023-24	£ 25,145.80
Total Available to spend 2023/24	£ 55,696.25
YAF Ring-fences Approved	
Youth Summit	£1,500.00
Easter Half Term Taster Sessions 2024	£2,592.00
A week at the seaside	£1,000.00
Total YAF Ring-fences 2023/24	£5,092.00
Approved YAF Projects 2023/24	
Breeze in the Park	£11,400.00
DAZL Outer West Programme 2023/24	£3,331.00

Rock up to do a mock up	£12,000.00
Farnley Football Project	£1,000.00
Farnley Youth Project	£2,500.00
OW Summer Targeted Provision	£1,000.00
Mini Summer Sports 2023	£720.00
Pudsey Youth Café	£4,120.00
Farsley & Calverley Transition group	£1,530.00
Farsley Festival	£4,350.00
Andy's Youth Project @ Robin Lane	£1,500.00
Total spend against projects	£43,451.00
Total spend (Ring-fences and projects)	£48,043.00
Total Underspend & Income	£1,424.01
Remaining YAF Balance 2023/24	£9,077.26

YAF Ringfences

40. Wellbeing ringfences to consider for 2024/25 budget

Youth Summit	Communities	£1,000.00
Outer West Easter Holiday and Summer Activity Days 2025	Youth services	£3,500.00

YAF Applications for Consideration

41. Since the last Community Committee Meeting on 6th November there is 12 outstanding YAF application from the 2024/25 YAF budget to consider:

42. **Project title:** Get into the community to rock up to do a mock up

Name of group/organisation: Building Futures Together

Funding amount requested from Large Grants: £12,000

Match funding:0

Wards covered:Pudsey and surrounding areas

Start date: April

Project Overview: Funding will allow the project to continue working with young people aged 13-18, to reduce the numbers of young people not in education employment or training. With the help of their partners at G&H Group they have purchased a vehicle enabling them to expand directly into the community. They are looking to engage with young people who are interested in a career in construction and those who could be drawn into Anti-social behaviour, crime or even young people seeking employment after Criminal Justice. They are based in a live business setting giving Building Futures Together a facility that introduces young people to the industry by taking part in our various exercises including plumbing, electrical and fabrication.

43. **Project title:** Outer West Easter Holiday YAF Taster Sessions

Name of group/organisation: Youth Service

Funding amount requested from Large Grants: £2,517

Match funding: £882

Wards covered: All OW wards

Start date: Easter Holidays

Project Overview: To enable young people from Outer West to participate in a variety of youth

activities at a venue close to where they live. They will have the opportunity to try new positive activities, learn new interests and hobbies and form new friends.

Project Breakdown

- X 3 days (09:00 – 15:15) in Easter Holidays Days TBC
- 30 +young people per day aged 11+
- 4 sessions per day including bushcraft, cooking, DJing , sports , arts and crafts.
- Guest speakers Fire service/police
- Venues tbc but will approach venues used in previous years such as Swinnow CC, Hillside CC, Farsley Farfeild School or Mechanics Institute

44. **Project title:** Farnley Youth Project

Name of group/organisation: Youth Service

Funding amount requested from Large Grants: £1,950

Match funding: 0

Wards covered: Farnley and Wortley

Start date: April

Project Overview: To continue running these successful Friday evening youth provisions at Hillside

Community Centre which is attended by more than 35 young people per week.

The aim of the Farnley Youth Project is to provide a safe place for all young people to enjoy social and leisure activity that is stimulating, diverse and engaging for youth aged 11- 17yrs.

45. **Project title:** Farnley Football Project

Name of group/organisation: The Youth Service

Funding amount requested from Large Grants: £1,125

Match funding: £3000 staffing cost

Wards covered: Farnley and Wortley

Start date: April

Project Overview: The aim is to challenge, engage and facilitate young people to make responsible decisions. It is also to ensure young people develop into confident, responsible members of the

community and have lots of fun on the way.

Proposed Session details:-

- Thursday evenings
 - 16:30 – 18:00 – football with a qualified coach and youth worker
 - Safeguarding / child protection policies and procedures – LCC Youth Service
- Venue – Farnley Recreational Ground

46. **Project title:** Andy's Youth Project @ Robin Lane
Name of group/organisation: The Youth Service
Funding amount requested from Large Grants: £1,560
Match funding: £5,850
Wards covered: Pudsey
Start date: April
Project Overview: The aim of St Andrew's Youth Project is to provide an inclusive safe place for all young people to enjoy social and leisure activity that is diverse and engaging for young people aged 11- 17yrs. Youth Services would like to give those more 'hard to reach' young people somewhere to go, someone to talk to, and something to do.

47. **Project title:** Wortley Youth Project at Lower Wortley Community Centre
Name of group/organisation: Youth Services
Funding amount requested from Large Grants: £1,180
Match funding: £6,000 staffing
Wards covered: Farnley and Wortley
Start date: April
Project Overview: The aim of the Wortley Youth Project is to provide a safe place for all young people to enjoy social and leisure activity that is stimulating, diverse and engaging for youth aged 11- 17yrs.
The aim is to challenge, engage and facilitate youth to make responsible decisions. Ensure youth develop into confident, responsible members of the community and have lots of fun on the way.

48. **Project title:** Summer Holiday Targeted Provision
Name of group/organisation: Youth Services
Funding amount requested from Large Grants: £2,239.43
Match funding: 0
Wards covered: All OW
Start date: Summer Holidays
Project Overview: The Outer West Youth Service Team aims to work in partnership with the Clusters and schools to deliver some targeted summer youth provision. The main objective would be to enable some of the hardest to reach and vulnerable young people to access positive activities. Day trips would include:

- Yorkshire Wildlife park
- The Forbidden Corner
- Bowling & burger Ten Pin at Xscape
- Planet Ice
- York Maze
- Flamingo Land
- Malham Cove /Bolton Abbey

49. **Project title:** Breeze in the park

Name of group/organisation: Breeze

Funding amount requested from Large Grants: £11,400

Match funding: 0

Wards covered: All OW wards

Start date: July/August (school summer holiday)

Project Overview: The grant will be used to deliver Breeze in the Park events in the Outer West area

During the summer holidays. The suitable locations identified for these are;

- Farnley Hall Park, Farnley
- Hainsworth Park, Farsley
- Queens Park, Pudsey

Dates to be confirmed subject to funding confirmation.

The event(s) would take place during the summer holiday period and form part of the Breeze summer programme.

50. **Project title:** Rhinos Multi Sport Camps

Name of group/organisation: Leeds Rhinos Foundation

Funding amount requested from Large Grants: £6,000

Match funding: £4,810

Wards covered: All outer west wards

Start date: 1st April

Project Overview: Leeds Rhinos Foundation will revamp and design, implement and deliver 3 multi skills camps for young people focusing on key fundamental movement skills, and physical activity whilst focusing keeping fun and enjoyment at the heart of the programme.

The multi sport sessions will include a variety of games including dodgeball, football, netball, tag rugby and much more that many young people may not have experienced before. Children will take part in activities in a safe and secure environment encouraging social cohesion and an opportunity to make new friends.

Three separate camps will take place over the Easter and May half term period delivered between Monday and Thursday running from 10am to 15:00pm offering places for over 100 children at each venue.

51. **Project title:** DAZL Farnley Dance Programme

Name of group/organisation: Dance Action Zone Leeds

Funding amount requested from Large Grants: £3,997.00

Match funding: £1,298.16

Wards covered: Farnley & Wortley

Start date: 2nd April

Project Overview: To provide a weekly creative dance program that includes activities in school holidays

including art/ culture to encourage healthy lifestyles. This program includes wider opportunities like city-wide showcases 2023 Christmas Showcase, and community events locally.

52. Project title: Pudsey Youth Cafe

Name of group/organisation: Pudsey Wellbeing Centre

Funding amount requested from Large Grants: £4,860

Match funding: £2,340

Wards covered: Pudsey Ward and surroundings

Start date: 1st April

Project Overview: The project is targeted at young people aged 11-17, the group runs each Wednesday evening from 6.30 pm – 8 pm including the school holidays.

A particular focus of the Youth Café is children and young people with special needs, their social skills, communication patterns, and inclusion.

The sessions include free hot meals, art and craft classes, board games, workshops, and other leisure activities.

Feeling part of a group, whilst developing self-confidence and building lasting friendships is the group

Overarching intention for each member of this group and we support this by:

- Creating a safe, nurturing and friendly space for young people in Pudsey
- Fulfilling a need in the community for youth activities, especially to run on weeknights
- Creating an active environment for young people in the locality, by encouraging sports activities

53. Project title: Outdoor Equipment store

Name of group/organisation: Leeds Well Schools Partnership.

Funding amount requested from Large Grants: £3,000

Match funding: 0

Wards covered: Outer West wards

Start date: ASAP

Project Overview: To provide equipment such as walking boots, waterproofs and rucksacks so pupils can safely access challenging countryside environments such as the Yorkshire Dales. Schools access these areas to enhance their curriculum delivery in Learning outside the classroom delivery and Geography.

Monitoring Information

54. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

55. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in November 2023:

56. Project name: Outer West Youth Summit

Funding :YAF

Monitoring summary:Communities delivered half a day at civic hall where all Outer West Primary and High schools were invited to learn about democracy.



57. Young people took part in activities around budgets and decision making.

58. The voice an influence team provided information and quizzes about voting and elections.



59. Those that attended met the Lord Mayor in Council Chambers and had the opportunity to ask her questions.

60. Local Councillors supported on the day and young people had the chance to ask them questions



61. Attendees completed feedback forms once they project had ended. It was thoroughly enjoyed by all.

Small Grants & Skips Budget 2023/24

62. The Community Committee approved a Small Grants & Skips budget of **£5,000.00** for 2023/24. To date the Committee has allocated **all of their budget** for Small Grants & Skips. There is currently a remaining balance of **£0.00** Members are asked to note the Small Grants & Skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2023/24

Project	Date	£
Small Grants		
PHAB Club	6 th April 2022	£516.48
Leeds Walking Football	19 th April 2022	£500.00
Leeds County Guide Association	15 th August 2023	£500
Friends of Wortley Recreational Ground	15 th August 2023	£300
Pudsey Scarecrow Festival	21 st August	£610.00
Pudsey Netball	5 th September	£232.00
Tyersal Junior Bowling Coaching	19 th September 2023	£544.00
Butterbowl Notice Bowl	5 th October 2023	£600
Calverley Horticultural Society	15 th October 2023	£1000
Skips		
Fuse Festival – Leeds 2023	3 rd July 2023	£295.00
Current Total Spend 2023/24		£5097.48
Balance Remaining 2023/24		£-97.48

63. Since the last Community Committee Meeting on 6th November 2023, there is 1 outstanding Small Grant Application from the 2024/25 budget to consider:

64. **Project title:** Prince Philip Centre PHAB Club

Name of group/organisation: Prince Philip Centre PHAB Club

Funding amount requested from Small Grants: £465.17

Match funding:0

Wards covered: Outer West Wards

Start date: 12th April

Project Overview: The aim of the project is to help improve the lives of people who are often isolated and cannot leave their homes due to their disabilities. Phab members are aged between 9 and 90. PHAB members are able to make new friends and with PHAB help are able to enjoy outings and activity holidays etc and take part in activities such as Christmas shopping, meals out or a drinks in a pub and sports events.

65. Capital Budget 2023/24

66. The Community Committee is asked to note that there is a current Capital budget of **£10,413.69** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

TABLE 4: Capital Budget

	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting budget 2023/24	£17,463.69	£2,555.36	£4,515.95	£10,392.38
Owlcoates Road Land				
Pudsey Bins		£ 1,650.00		£1,650.00
Calverley & Farsley bins		£750.00		£3000.00
Total	£10,413.69	£155.36	£4,515.95	£5,742.38

67. Since the last Community Committee Meeting on 6th November 2023, there is **0** outstanding Capital Application to consider:

Community Infrastructure Levy (CIL) Budget 2023/24

68. The Community Committee is asked to note that there is a current Community Infrastructure Levy fund (CIL) balance of **£171,525.35**. Members are asked to note the CIL allocation by ward outlined in **Table 5** below:

TABLE 5: Community Infrastructure Levy (CIL)

Ward split

	£	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting Balance 2023/24	£122,898.86	-£7,682.75	£44,959.21	£85,622.40
Injection 1	£88,946.49	£0.00	£88,946.49	£0.00
underspend				£550.00
Total Available 2023/24	£211,845.35	-£7,682.75	£133,905.70	£86,172.40
West Leeds Sports & Social Club			£10,400.00	
Queens Park refurb				£4,200.00
Farnley Falcons			£9,500.00	
Installation/removal of bollards for parking site				£1,600.00
Lancasterian School Room & Flower in Bloom			£4,620.00	
Pudsey Community Project (in principle)				£10,000.00
Total Spend	£40,320.00	0.00	£24,520.00	£15,800.00
Total Available:	£171,525.35	-£7,682.75	£109,385.70	£70,372.40

69. Since the last Community Committee Meeting on 6th September 2023, there are 3 outstanding CIL applications from the 2023/24 budget to consider.

70. **Project title:** Club House

Name of group/organisation: Wortley Football Club

Funding amount requested from Large Grants: £10,000

Match funding: £80,000

Wards covered: Farnley and Wortley

Start date: March

Project Overview: To build a clubhouse on the top plateau of the grounds in order to become more

financially sustainable through hosting teams with matchday hospitality and end of season presentations. Currently the club does not host teams on matchday and this revenue that could be gained goes into other commercial premises in the area.

71. **Project title:** Western Flatts Play Area – Additional wheelchair accessible equipment and picnic table

Name of group/organisation: CEGS, Parks and Countryside

Funding amount requested from Large Grants: £10,000

Match funding: 0

Wards covered: Farnley and Wortley

Start date: April

Project Overview: To supply and fit a wheelchair accessible roundabout as an addition to the new play area at Western Flatt Park

72. **Project title:** Outdoor Cricket Nets

Name of group/organisation: Pudsey St Lawrence Cricket Club

Funding amount requested from Large Grants: £10,000

Match funding: £15,000

Wards covered: Pudsey

Start date: April

Project Overview: To replace the existing static outdoor cricket practice net at the Tofts Rd ground.

The current facility has now become dangerous after 15 years of constant use in the summer and requires both a new surface and surrounding cage.

The current net is used by all the junior & senior teams at Tofts Rd which include:

- 1st XI, 2ND XI, 3RD XI, Ladies team, Over 50s
- Boys U/9s, U/11s, U13s, U15s, U18s
- Girls U/9s, U/15s, U/19s

Corporate Considerations

Consultation and Engagement

The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

73. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

74. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

75. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

76. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

77. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

78. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

79. Members are asked to note/discuss/consider:

- a. Subsidy Control Act 2022 (Paragraph 10)
- b. Details of the Wellbeing Budget position (Table 1)
- c. Wellbeing Ringfences (paragraph 27)
- d. Large Grant applications for consideration and decision (Paragraphs 29-36)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. YAF Ringfences (Paragraph 40)
- g. YAF applications for consideration and decision (Paragraph 42-53)
- h. Details of the Small Grants & Skips Budget (Table 3)
- i. Small Grant application for consideration and decision (Paragraph 64)
- j. Details of the Capital Budget (Table 4)
- k. Capital application for consideration and decision (Paragraphs 67)
- l. Details of the Community Infrastructure Levy (CIL) Budget (Table 5)
- m. CIL application for consideration and decision (Paragraphs 70-72)



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Natalie Smith – Localities Officer – 01133 786430

Date: 14th February 2024 **To note**

Outer West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

West Yorkshire Police – Inspector Lise Jones

3. Many of the thefts of motor vehicles and burglaries in the Outer west wards were caused by unsecure veichles and properties. WYP would like to remind residents to lock their doors to avoid this.
4. Reporting is essential as WYP are intellegence led, it is important residents report directly to the Police. For emergency call 999, for non emergency call 111 or use the online chat [Report it | West Yorkshire Police](#)

Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)

Weight Management-Early Years

5. With overweight and obese children increasing in prevalence over time in our wards we can see in the table below the situation has deteriorated across the city in our poorer areas and for reception age children in general, exasperated during the pandemic when schools were closed. Many wards are above the Leeds average which is a concern.
6. Whilst the wards within outer west do not have some of the worse trends the situation still requires support and monitoring. Most wards for adults especially are above the Leeds average. Whilst figures do fluctuate, encouragingly we can see the progress most wards have made, some wards more significant than others.

7. National Child Management Programme 2015-2020

Improvement	
Deteriorated	

RECEPTION (Age 4-5)

WARD	2015/16	2016/17	2017/18	2018/19	2019/20
Calverly & Farsley	6.0	10.1	7.8	6.2	8.7
Farnley & Wortley	10.5	10.1	10.8	9.3	17.8
Pudsey	10.8	5.9	5.3	7.6	5.8

YEAR SIX

WARD	2015/16	2016/17	2017/18	2018/19	2019/20
Calverly & Farsley	15.1	15.5	12.0	18.0	13.4
Farnley & Wortley	26.1	18.2	23.1	20.3	24.5
Pudsey	18.1	16.3	18.5	16.5	17.7

8. Important to note that the next set of data due for the years 1920/21, 1921/22 and 1922/23 will keep us a clearer picture of the overall trend. Primary Care Networks (PCN) and Local Care Partnerships (LCP) teams are working hard to support patients living with obesity and related diseases such as diabetes.

9. West Wards-Weight Management Directory

10. To compliment the more formal clinical interventions around, diet, nutrition and behaviour a West-Wards directory has been developed to allow residents to access a whole range of free, fun and family friendly activities around healthy cooking and exercise. To access a copy, sign up to the LCP digest at LCPDEVELOPMENT (LEEDS COMMUNITY HEALTHCARE NHS TRUST) lcht.lcpdevelopment@nhs.net

11. Covid-19 Information -Winter Update-January & February 2024

12. Leeds City Council Public Health Locality Teams recommend the following government advice as more people stay indoors in the colder weather especially our more vulnerable residents.
13. The Department of Health and Social Care (DHSC) announced the winter vaccination programme has been brought forward as a precautionary measure to deliver greater protection against the potential impact of the new Covid variant, BA.2.86.
14. **Important messages for the public:**
15. Vaccines remain our best defence against severe disease and hospitalisation from flu and COVID-19. everyone eligible to take up the vaccine when offered.
16. If you are experiencing any symptoms of respiratory illness, you should avoid mixing with other people, especially those who are vulnerable. This will help combat the spread of COVID-19 and other respiratory illnesses, including flu. COVID-19 - NHS (www.nhs.uk)
How to avoid catching and spreading COVID-19 - NHS (www.nhs.uk)
17. Wash your hands with soap and water or use hand sanitiser regularly throughout the day, especially after you cough, sneeze or blow your nose, and before you eat or handle food.
18. Cover your mouth and nose when you cough or sneeze and encourage children to do this.
19. Regularly clean surfaces you touch often (such as door handles and remote controls) and in shared spaces, such as kitchens or bathrooms.
20. **What to do if you have symptoms of COVID-19**, You are no longer required to do a COVID-19 rapid lateral flow test if you have symptoms.
21. COVID-19 symptoms and what to do - NHS (www.nhs.uk)
22. You may be able to look after yourself at home if you have COVID-19 or symptoms of COVID-19.
23. Try to stay at home and avoid contact with other people if you or your child have symptoms and either:
- have a high temperature
 - do not feel well enough to go to work, school, childcare, or do your normal activities
24. You can go back to your normal activities when you feel better or do not have a high temperature

25. **What to do if you have tested positive COVID-19 symptoms and what to do** - NHS (www.nhs.uk)

26. You are no longer required to do a Covid rapid lateral flow test if you have symptoms test, however if you or your child have tested positive for COVID-19:

- try to stay at home and avoid contact with other people for 3 days after the day the test was taken if you or your child are under 18 years old – children and young people tend to be infectious to other people for less time than adults
- try to stay at home and avoid contact with other people for 5 days after the day you took your test if you are 18 years old or over
- avoid meeting people who are more likely to get seriously ill from viruses, such as people with a weakened immune system, for 10 days after the day you took your test

Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)

27. Many of the walkabouts have been completed for 2023/24, there are some left to carry out but all will be done before the final quarter of the year.

28. Housing has a list of projects with parks funded through Community Committee and Hap that they are looking at timescales on.

Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)

29. Housing Officers are addressing a variety of issues, such as, annual tenancy check-ins, ASB, concerns relating to the environment, doorstep arrears visits where all other means have been exhausted.

30. Details of 2023/2024 Walkabouts have been emailed to Members.

31. Bollards are to be installed at Gamble Hill Grange which is funded through HAP. A Parking space has now been hatched to help to try resolve the issues with bin collections

32. There are issues around bin collection at Gamble Hill Croft, there has been several incidents where there has been blocked access for the bin crews. Housing is looking into installing signs when access need to be kept clear.

33. The mobile unit is back at the Gambles as there have been incidents of people gaining access into the blocks and causing damage and ASB. Residents are reminded not to let unknown people into the blocks.

Cleaner Neighbourhood Team- Update from Sharron Almond

34. There were no issues over the bonfire period due to proactive work from the team along with housing colleagues.
35. CNT have been working hard to clear Flooding Hotpots, particularly over the last week due to the recent storm.

Parks and Countryside - Update from Richard Hern

36. Drainage issues are ongoing at Western Flatts. Parks have had meetings with Flood Risk management to look at ways this can be resolved.
37. Work is underway for playground however they are changing some of the items for better accessibility after being approached by the public.
38. There is also Flooding issue at Queens Park again they have had meetings with Flood Risk Management and are looking into drainage solutions.

Employment and Skills – update from Keri Evans

39. Universal Credit

The number of people who are claiming Universal Credit (UC) due to unemployment, as of November 2023, in the Outer West Community Committee area is 3,936. This is an increase of 121% since March 2020, pre-pandemic levels, and an increase of 68 claimants on the previous month.

40. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		October 2023		November 2023	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	48,825	9.4%	49,108	9.4%
Outer West	1,783	4.0%	3,868	8.6%	3,936	8.7%
Calverley & Farsley	343	2.4%	741	5.1%	757	5.2%
Farnley & Wortley	864	5.6%	1,864	12.2%	1,891	12.4%
Pudsey	576	3.8%	1,263	8.3%	1,288	8.5%

**Rate shows the number of claimants not in employment as a percentage of the working age population*

Employment and Skills (E&S) Activities and Provision

41. The table below shows the number of people supported by the E&S Service from the Outer West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2023/2024 (Apr - Dec)	2022/2023 (Apr - Dec)	2023/2024 (Apr - Dec)	2022/2023 (Apr - Dec)	2023/2024 (Apr - Dec)	2022/2023 (Apr - Dec)
Outer West	556	630	152	167	164	182
Calverley & Farsley	110	114	30	25	43	47
Farnley & Wortley	315	352	88	99	83	100
Pudsey	131	164	34	43	38	35

42. During April – December 2023

- 9,799 people accessed the Service, 556 of whom were residents from the Outer West.
- Supported 2,457 people into work, 152 of whom were residents from the Outer West. Customers were supported into work across all sectors with the largest numbers in construction, health and care including childcare, manufacturing, ICT, digital and comms.
- Supported 2,975 people to improve their skills, 164 of whom were from the Outer West.

Leeds Employment Hub

43. A single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025

44. All Jobshops are open, 5 days a week for face-to-face appointments which includes City Centre and Armley Community Hubs. There are pop up Jobshops at Pudsey Community Hub, Monday 9:00 -17:00 and New Wortley Community Centre, Wednesday 09:30-16:00.

Community Learning

45. Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.

46. Between April - December 2023, 3,554 people started a Community Learning course. There were 559 courses delivered at 118 venues, in addition, there were 17 courses delivered on-line. In the Outer West area, there were 6 courses delivered at 2 venues, and 129 people started a course.

47. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
48. Employment & Skills had a full Ofsted Inspection from 11th – 14th December 2023. The Community Learning provision was graded Outstanding across all areas, the first Local Authority to achieve the Outstanding judgement since the new Education Inspection Framework (EIF) commenced in September 2019. The inspectors found:
- Adult learners gain valuable skills, which often transform their lives.
 - They benefit from a highly ambitious curriculum that meets a diverse range of needs across the city, widens participation in learning, improves life chances and develops stronger communities.
 - Subcontractors are carefully selected with expertise in community learning to enable them to meet the needs of specific local communities and groups, and to meet skills priorities.
 - Subcontractors deliver highly effective, bespoke programmes to support the most vulnerable learners to access education
49. The first event Community Learning Celebration Awards took place on the 18th July 2023 at Leeds Civic Hall. This event celebrated the accomplishments of all learners and tutors and embraced their future progression into further/high education, volunteering and/or employment.

Multiply

50. Multiply is the free, government funded, adult maths support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their maths skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

Planned events and activities.

51. **Leeds Local Offer Event** planned for 21st March 2024 at the Pudsey Civic Hall. The event will provide a marketplace where families of children with special educational needs and disabilities in the city can find out about services available to them.
52. **Social Care Recruitment Events**, in partnership with We Care Academy, will take place at Vale Circles on 19th January 2024 and East Recovery Hub on 24th January 2024. The events will support the recruitment to Support Worker and Case Officer roles across the city. Advisors will be attending to support delivery.
53. **Careers in Catering** recruitment information and interview sessions planned for 24th January 2024 at City Centre Community Hub to support promotion of kitchen assistant posts in schools across the city.
54. **Leeds Apprenticeship Recruitment Fair** will take place on 5th February 2024. Visitors can find out more about Apprenticeships and meet with providers and employers. Over 100 organisations have booked stands to exhibit at the event and approximately 6,000 visitors are expected on the day.

55. **Apprenticeship Recruitment Fair Community Events** community based information sessions will be delivered early in the new year within the priority wards to support the engagement of residents with the Leeds Apprenticeship Recruitment Fair 5th February 2024. The sessions will give those attending the opportunity to speak to E&S staff about Apprenticeships and what to expect from the recruitment fair.
56. **Smart Works Jobs Fair** at Leeds Beckett University Students' Union planned for 8th February 2024. This event will provide information on vacancies, Apprenticeships and supported internships to all attendees.
57. **Migrant Access Project** 8 week facilitated training programme for migrants new to Leeds, starting January 2024. The advisors will attend the event taking place on 9th February 2024 at Compton Community Hub with guest speakers sharing information about their services.
58. **Connecting Communities to Health and Care Careers** fortnightly Information and/Assessment Sessions will be delivered at sites across the priority wards and City Centre Hub. The sessions will continue to support recruitment to roles within the Health and Care sector, including Adult Social Care, Children's Residential Practitioner and Administrative roles. Additional Community Learning provision will also be in place.
59. **Reducing Re-Offending** a planned pilot to offer support to prisoners due to be released into Leeds from HMP Wealstun will be offered early in the new year. Advisors will establish contact with the identified group prior to release to enable support in accessing employment and training opportunities when resettled.
60. **Digital skills bootcamps with UA92 and Microsoft** on-line and Tech North training centre. Working with UA92 and Microsoft to support 2 digital skills bootcamps to be delivered to Leeds residents, to upskill them in areas of Cloud and Data. On completion of the 10-week bootcamp, graduates will be supported to gain employment in the tech sector.

Employer Engagement

61. Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors
62. E&S provides a school brokerage service 32 businesses provided activities to approximately 1,680 young people at 6 events. The events included a careers fair, 4 mock interview sessions and an employability session.
63. A Business Sustainability Event was delivered on How to Build a Greener Future, in partnership with Leeds Beckett University and West Yorkshire Combined Authority E&S delivered the first Business Sustainability Breakfast Event in Leeds with over 20 businesses signing up to attend. Guest business speakers included Dawn O'Keefe, Co- founder and Director at Shine and Jannice Dye, HR Manager at C-Capture shared their green journey experiences to date and plans for the future. Businesses attending the event found out about a range of support options available.
- Measuring their environmental impact, understanding how climate change might affect their operations and taking steps to improve energy efficiency or flood resilience measures.

- Ensuring they attract, develop and retain a greener, healthier and inclusive workforce.
- Accessing research and academic expertise to enhance their business.

Leeds watch – Update from Siobhan Power

64. Appendix One – CCTV incidents captured 1st May – 30th October 2023.

65. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee, for the six-month period, 1st May to 30th October 2023.

Camera Number	38	39	40	99	100	317	318	323	324	325	326	Total incidents per category
Alarm Activation												0
ASB	1	4	2			2	4					13
Cash In Transit												0
Drugs		1										1
Enforcement												0
Fire							4					4
Health & Safety					1							1
Metro		1										1
Police Operation	1											1
Public Order		1				2	2		1	2		8
Road Traffic												0
Sexual Offences												0
Suspicious Events												0
Travellers												0
Theft		1										1
Total Per Camera	2	8	2	0	1	4	10	0	1	2	0	30

Community Engagement: Social Media

66. The **Social Media Report Appendix** provides the Committee with the latest information on digital posts relevant to the Committee area and details an overview of recent social media activity for the Outer West Community Committee Facebook page.

67. The report covers the last 2 months Nov-Jan. In this time the page has seen another increase in followers to a total of **1492**.

Corporate Considerations

Consultation and Engagement

68. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

69. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

70. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

71. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

72. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

73. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

74. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

75. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

76. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer West Community Committee

FACEBOOK highlights**1st November 2023 –20th Jan 2024**<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 1st February 2024 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers from **1491 to 1492**.
- Held a position as the **4th** most popular Community Committee Facebook page across Leeds.

Definitions:

- **'reach'** is the number of people the post was delivered to
- **'engagement'** is the number of reactions, comments, or shares

Engagement tends to be a better way of gaging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, many posts can be read without any further interaction!

Here are the top 3 posts for the Outer West area.

1st Place – OOH Christmas period opening times

Post reach of **468** and engagement of **9**.



The screenshot shows a Facebook post from the 'Leeds City Council Outer West Community Committee'. The post is published by 'Natalie Lcc' on '19 December 2023'. The title of the post is 'Out of Hours Noise Xmas Period Opening Times' with a music note icon. The main text of the post reads: '• The Out of Hour Noise Service will close on Christmas Eve at 4am and will reopen at 5pm on 27th December. New Years Eve the Out of Hour Noise Service will close on Sunday 31st at 4am and reopen at 5pm on New Years Day.'

2nd Place – Leeds Xmas Markets

Post reach of **392** and engagement of **28**.



The screenshot shows a Facebook post from 'Leeds City Council' dated '15 November 2023'. The post features a circular profile picture of the council building.

We're just over a week away from the launch of the Leeds Christmas Markets on Friday 24 November! 🎄

Want to start planning where you want to go? Check out the maps of the upcoming market stalls and Christmas experiences below.

You can download the maps today by visiting <https://orlo.uk/W27Ae> or you can pick them up from [Trinity Leeds](#), [Victoria Leeds](#), Leeds Central Library, and museums and theatres in Leeds from Friday 24 November.

For more information on the markets and everything else taking place in Leeds during the festive season, visit:

<https://orlo.uk/L6NHa>

[#LeedsChristmas](#) | [Visit Leeds](#)



3rd Place – New Roles for Support officer and case officer

Post reach **299** and engagement of **21**.



Leeds City Council Outer West Community Committee

New Job Alert

- Support Worker – enabling people to regain their independence at home through rehabilitation support
- Case -officer roles – responsible for assessing customers reablement needs and producing a rehabilitation plan

No previous care experience is needed, training will always be given. There is a big focus on positive values, attitudes and behaviour.

Recruitment Events

We are delivering two social care 'on the day' recruitment events. At each event those attending will be asked to complete a scenario based case study, then English and Maths assessments'. If you are successful we will offer you an interview on the day.

If you would like to attend an assessment day or are working with anyone it may be relevant to please follow the link below, select a date and book a ticket:

Locations and Dates:

- Vale Circles (Tunstall Rd Community Centre, 12 Tunstall Rd, Leeds LS11 5JF), 19 January 2024. 10.00am - 2.30pm
- East Leeds Recovery Hub (The Green, Seacroft, Leeds LS14 6JL), 24 January 2024. 10.00am - 2.30pm

Interested? Please register here to attend <https://www.universe.com/.../skills-reablement-social->

Are you Interested in Helping People Regain their Independence in Leeds?

Leeds City Council Care Delivery Service have city-wide Case-Officer vacancies that may be for you.

Your role is to assess customer's reablement needs, produce a rehabilitation plan and determine what their most appropriate long-term outcomes should be

We take pride in offering the best employee experience, with **benefits including:**

- A **competitive salary and annual leave** entitlement plus statutory holidays Membership of the West Yorkshire Pension Fund with generous employer contributions
- A **clear career pathway** and continuing professional development opportunities
- A range of staff benefits to help you boost your wellbeing and make your money go further

Based on an average 37-hour week (working 4 of 6 weekends):

£ 34,002 per annum

+ mileage reimbursement

Including the following enhancements:

- Pro-rata base salary: £25,777
- Weekend enhancement: £4,225


What you will bring to the role:

- You will be a problem solver, develop positive relationships and make sound judgements
- You will be supportive and ambitious with excellent organisational skills
- You will have excellent communication skills and be a team player
- You will be motivated and a critical thinker with the ability to understand the needs of people using our service
- You will be reliable and flexible
- You must be a car driver and have access to a vehicle

Find out more information:

Armley Community Hub (16th Jan) [LS12 1UQ](#)
Dewsbury Road hub (18th Jan) [LS11 6PF](#)
Compton Centre (23rd Jan) [LS9 7BG](#)

skillsrecruit@leeds.gov.uk
wecareacademy@leeds.gov.uk



Are you Interested in Helping People Regain their Independence in Leeds?

Leeds City Council Care Delivery Service have city-wide Support Worker vacancies working various hours

A Support Worker helps people in the community to regain their independence at home, through rehabilitation support with personal care and daily activities

We take pride in offering the best employee experience, with **benefits including:**

- A **competitive salary and annual leave** entitlement plus statutory holidays Membership of the West Yorkshire Pension Fund with generous employer contributions
- A **clear career pathway** and continuing professional development opportunities
- A range of staff benefits to help you boost your wellbeing and make your money go further

Based on an average 28-hour split shift week:

£ 19,988 per annum

+ mileage reimbursement
+ split shift enhancement

Including the following enhancements:

- Pro-rata base salary: £17,491
- Working 1 in 2 weekends: £2,497

What you will bring to the role:

- You will be a kind & caring team player
- You will be reliable and flexible
- You must be a car driver and have access to a vehicle



How to find out more information:

Skills recruitment events + interviews
(booking required below)

- 19th Jan at Vale Circles at 10am *(Tunstall Rd Community Centre, 12 Tunstall Rd, Leeds LS11 3UF)*
- 24th Jan at East Recovery Hub at 10am *(The Green, Seacroft, Leeds LS14 6LJ)*

Follow-up interviews are also available weeks commencing 22nd Jan and 29th Jan

Book on to the events here:

wecareacademy@leeds.gov.uk

Contact Details:

The Outer West Community Committee Facebook page continue to be maintained by the Localities Officer and Engagement Support Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

Natalie Smith – Natalie.smith@leeds.gov.uk
Localities Officer – Outer West Community Committee



Report of: Children and Families
Report to: Outer West Community Committee
Report author: Steve Lake – Targeted Service Lead- Children and Families
Date: 14th February 2024 **To note**

Title: The Outer West Cluster Service- Delivered by Steve Lake

Purpose of report

To provide the Outer West Committee with information about the Clusters in the Outer West Area.

Main issues.

1. The discussion will provide ward members with an overview of the service along with statistics specific to the Outer West Wards.
2. The discussion encourages ward members from Pudsey, Calverley & Farsley, and Farnley & Wortley to offer any additional requests,

Recommendations

3. Elected Members are asked to note the contents of the report and discussion that will be provided by an officer from the Children and Families

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Report of: Liz Jarmin, Head of Locality Partnerships

Report to: Outer West Community Committee

Report author: Carl Hinchliffe, Community Committee Manager

Date: 14th February 2024

For discussion

Title: King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes

Purpose of report

1. To provide the Outer West Community Committee with an update on the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

Main issues

2. The verbal update to the Community Committee is to promote both the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.
3. The committee is asked for assistance in identifying groups/organisations who might qualify for the schemes and also exploring whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.
4. There will be an opportunity for Elected Members to provide suggestions for their locality and to ask questions.

Recommendations

5. The Outer West Community Committee is asked to note the verbal update and offer any questions, as well as recommendations regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

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